

2013

Hakuho Scheme for a Global Children's Japanese Language Network

5th Japan Experience Program for Overseas Children —Application Guide for Overseas Schools—

Applications are now open for the Japan Experience Program for Overseas Children, which will take place in 2014.

Undertaken for the 5th time, the Program will feature the fullest content ever. We look forward to receiving many applications.

April 15, 2013

Nurturing children for a brighter future



1. Objective

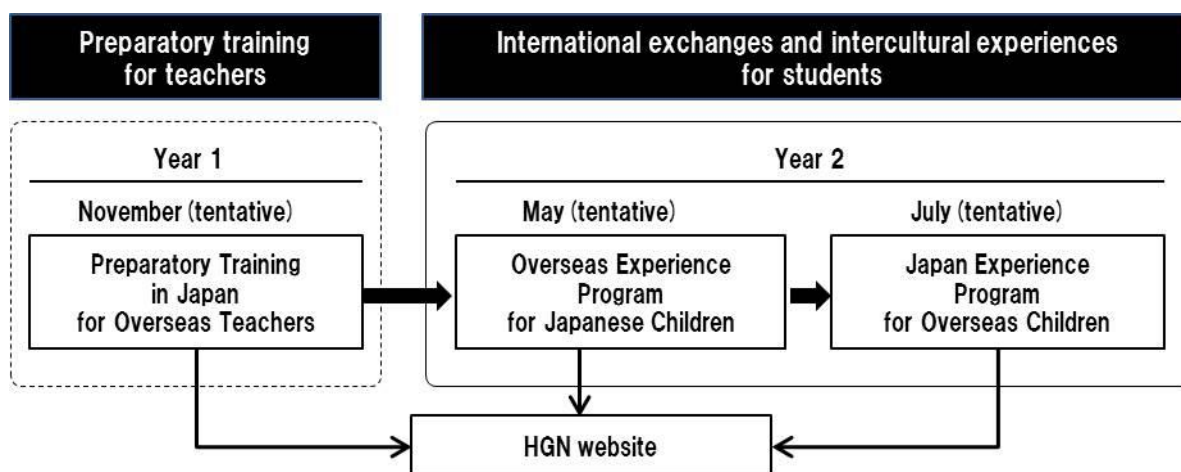
In today's globalized world, mutual understanding and acceptance of the diversity of lifestyles and cultures in other countries is crucial. The Hakuho Scheme for a Global Children's Japanese Language Network aims to provide opportunities for Japanese and overseas students to deepen their understanding of each other and to grow into internationally-minded people through intercultural experiences and international exchanges in the Japanese language.

2. Eligibility

- School must be recognized as a formal educational institution by a government authority
- School must be engaged in instructing students aged 13–15 (the age of junior high school students in Japan) in formal Japanese lessons in a school setting
- School understands that participation runs across two calendar years and if selected will be able to participate continuously until the end of the program
- School is able to send a Japanese teacher of non-Japanese nationality to Japan to participate in both this program and the preceding Preparatory Training in Japan for Accompanying Teachers

Note: Schools that have participated in this program previously are also eligible to apply. However, schools that participated in the most recent program may not apply.

3. Program flow



The Hakuho Scheme for a Global Children's Japanese Language Network fosters international exchanges and intercultural experiences for overseas and Japanese students through the Overseas Experience Program for Japanese Children, in which overseas schools receive visits from Japanese students, and the Japan Experience Program for Overseas Children, in which students from overseas schools visit Japan.

To ensure the success of the two programs, a separate Preparatory Training in Japan for Overseas Teachers will also be held for the Japanese teachers who will accompany students to Japan. This training replaces the previous Training Program in Japan for Overseas Teachers. The applying Japanese teachers from schools that are selected to participate in the Japan Experience Program for Overseas Children will automatically be selected to participate in the Preparatory Training in Japan.

4. Program overview

Japan Experience Program for Overseas Children (around July 2014)

Students studying Japanese overseas travel to Japan to visit a participating Japanese school for international exchanges and intercultural experiences in Japanese with Japanese students of the same age.

- (a) **Program period:** 10 days in July 2014 (tentative)
- (b) **Program content:** Themed discussion, school visits, homestays, cultural and social experiences, exchange events, etc.
- (c) **Number of overseas schools (participants):** A maximum of 15 schools (4 students and 1 accompanying teacher per school)
Note: 11 schools (44 students and 11 accompanying teachers) from 8 countries participated in 2012.
- (d) **Support provided:** Return airfares to Japan, accommodation, meals and activities (including training and travel expenses) while in Japan

Japanese teachers from schools selected to participate in this program will be required to take part in the following training.

Preparatory Training in Japan for Overseas Teachers (around November 2013)

Japanese teachers travel to Japan to learn how to motivate students to study Japanese, to make plans for teaching communication strategies, etc. to help prepare students, and to develop plans for their visit.

- (a) **Training period:** About 2 weeks in late October–early November 2013 (tentative)
- (b) **Example training content:** Explanation and preparation of the Themed Discussion, how to prepare students for their visit to Japan, planning for school visit/social experiences, etc.
- (c) **Support provided:** Return airfares to Japan, accommodation, meals and activities (including training and travel expenses)

Overseas Experience Program for Japanese Children (around May 2014)

Japanese students visit an overseas school for international exchanges and intercultural experiences in Japanese with overseas students of the same age. One to two overseas schools that participate in the Japan Experience Program for Overseas Children will be selected to receive students from Japanese schools.

- (a) **Program period:** About 10 days from late April–early May 2014 (tentative)
- (b) **Example program content:** Receive school visits (Themed Discussion, homestays, exchange events, etc.), cultural and social experiences, etc. with students from the Japanese school
- (c) **Number of Japanese schools (participants):** 2–3 schools (around 10–15 students and teachers)
Note: 2 schools (8 students and 2 accompanying teachers) participated in 2012.
- (d) **Support provided:** Activity expenses (including travel) during the program and other expenses associated with receiving the Japanese schools

5. Prerequisites for participating schools

In addition to the eligibility criteria in 2 above, schools must meet the following criteria in order to participate in the Japan Experience Program for Overseas Children.

- (1) Able to send students studying Japanese (aged 12–16) to Japan to participate in the Program.
- (2) Able to send the same Japanese teacher to participate in the Program and the Preparatory Training in Japan for Overseas Teachers.
- (3) Able to guarantee continued participation from selection until the completion of the program in the following calendar year.
- (4) Able to actively and cooperatively prepare for and implement the program and training.
- (5) Able to obtain any permissions required from their government or any governmental body for participation in the program and training.

6. Prerequisites for participating teachers

Japanese teachers must meet the following criteria in order to participate in the Japan Experience Program for Overseas Children.

- (1) Engaged in instructing students aged 13–15 (the age of Japanese junior high school students) in formal Japanese classes in a school setting. (However, in consideration of differences in school systems between countries, teachers of students aged 12 and 16 will also be considered)
- (2) Able to demonstrate possession of a middle school teaching license or equivalent qualification.
- (3) Have Japanese ability of at least N4 (previous Level 3) in the Japanese-Language Proficiency Test at the time of application.

- (4) Nationality other than Japanese.
- (5) Able to guarantee continuous participation (including in training) from selection until the end of the program the following calendar year.
- (6) Able to stay physically and mentally healthy from selection until the end of the program the following calendar year.

Note that teachers who are unable to continue their participation for their own reasons and those who are ineligible to participate in the Foundation's international travelers' insurance scheme (including due to pregnancy or childbirth) may be asked to withdraw.

7. Application procedure

(1) Application documents

(a) Letter of Consent

To be completed and signed by hand by the head (principal) of the educational institution after checking the accuracy of the content of the application. (Applications without this signature will not be valid)

(b) Participant Application Form

To be completed by the head teacher (principal) or another teacher nominated by the head teacher, and the applying Japanese teacher in the designated languages

- May be completed by hand or computer
- The applying Japanese teacher may supplement any places that are difficult to write in Japanese with his/her local language. There will be no penalty for this in the selection process

(c) Teaching license

A copy of the applying Japanese teacher's middle school teaching license, or other equivalent document should be submitted along with the Participant Application Form.

(2) Where to obtain the application documents

The documents in (a) and (b) above are available at the Hakuho Foundation website (URL: <http://www.hakuhodo.co.jp/foundation/english/index.html>) and the program's HGN website (URL: <https://www.hgnet.jp/>).

(3) Application period and address for submission

Application period: Monday, April 15–Wednesday, May 15, 2013

See pages 7–9 for address for submission.

Only applications that reach the designated address for submission by May 15 will be considered.

Note: Application documents must be submitted by post. Applications sent by fax or email will not be considered.

8. Selection policy and selection process

Applications will be screened rigorously by a judging panel chosen by Hakuho Foundation.

Applying schools and their Japanese teachers will be judged together, with particular weight given to the following in selection. Schools able to receive Japanese schools in the Overseas Experience Program for Japanese Children will be given preference in the selection process. The selection process content and procedure will not be made public.

(1) School suitability

- Motivation and goals of participation
- Ideas and preparations/plans for exchanges with the Japanese receiving school
- Activeness and enthusiasm of the school
- Framework for receiving Japanese schools and school environment
- Ability to implement the program and guarantee continued participation from selection until the end of the program the following calendar year

(2) Japanese teacher suitability

- Plans for teaching communication strategies, etc. to participating students
- Japanese proficiency that will enable teacher to participate in/organize the program
- Ability to guarantee continued participation from selection until the end of the program the following calendar year

9. Notification of results

Applicants will be notified by post of whether they have been selected in early July 2013.

Note that we cannot respond to individual inquiries about selection results.

10. Disclosure of program information

The name and other information about the schools selected will be posted on the Hakuho Foundation website.

11. Handling of personal information

- (1) Information about schools and individuals provided in the application documents will be managed strictly by Hakuho Foundation and only used for selecting participants, sending notifications of results, implementing the program, and introducing and promoting the activities of the Foundation.
- (2) Application documents and other materials submitted to Hakuho Foundation will not be returned.
- (3) Application documents may be disclosed to external experts for screening and program implementation purposes.

Note: By applying for this program, schools and individuals agree to the above use of the information they provide by the Foundation.

For more on the Foundation's personal information protection policies, please refer to the following web page: <http://www.hakuhodo.co.jp/foundation/privacy/index.html>

This program is organized and implemented in accordance with the laws of Japan.

Addresses for submission of application documents

- **Germany: Japanisches Kulturinstitut, Köln** (<http://www.jki.de/>)
The Japan Foundation Japan Cultural Institute in Cologne
Universitätsstraße 98, 50674 Köln, Bundesrepublik Deutschland
Tel: +49-221-9405580 Fax: + 49-221-9405589
- **Hungary: Japán Alapítvány Budapesti Iroda** (<http://www.japanalapitvany.hu/>)
The Japan Foundation, Budapest
Oktogon Haz 2F, 1062 Budapest, Aradiutca, 8-10, Hungary
Tel: +36-1-214-0775/0776 Fax: +36-1-214-0778
- **India: The Japan Foundation, New Delhi** (<http://www.jfindia.org.in/>)
The Japan Foundation, New Delhi
5-A, Ring Road Lajpat Nagar-IV, New Delhi, 110024, India
- Tel: +91-11-2644-2967/2968 Fax: +91-11-2644-2969
- **Indonesia: The Japan Foundation, Jakarta** (<http://www.jpj.or.id/>)
The Japan Foundation, Jakarta
Summitmas I 2-3F, Jalan Jenderal Sudirman, Kav. 61-62
Jakarta Selatan 12190, Indonesia
Tel: +62-21-520-1266 Fax: +62-21-525-1750
- **Malaysia: The Japan Foundation, Kuala Lumpur** (<http://www.jfkl.org.my/>)
The Japan Foundation, Kuala Lumpur
18th Floor, Northpoint Block B, Mid-Valley City, Medan Syed Putra, 59200 Kuala Lumpur, Malaysia
Tel: +60-3-2284-6228 Fax: +60-3-2287-5859
- **Mongolia: Монгол-Японы Хүний Нөөцийн Хөгжлийн Төв** (<http://www.japan-center.mn/>)
The Mongolia-Japan Center for Human Resources Development
The Mongolia-Japan Center Bldg., P.O. Box 46A-190, Ulaanbaatar, Mongolia
Tel: +976-11-310879 Fax: +976-11-317528

- **Romania: Asociația Profesorilor de Limba Japoneză din România**
 (<http://kyoushikai.wordpress.com/>)
 The Association of Japanese Language Teachers in Romania (APJR)
 C/o Magdalena Ciubancan, President
 Str. cpt. Nicolae Licaret nr. 4 bl. 51 ap. 36 sect. 3, 031642 Bucharest, Romania
 Tel: +40-721-626-364 Fax: +40-767-395-378
- **Russia: Отдел Японской Культуры "Japan Foundation" во ВГБИЛ** (<http://www.jpfmw.ru/>)
 The Japanese Culture Department "Japan Foundation" of the All-Russia Library for Foreign Literature
 4th Floor, Nikoloyamskaya Street, 1, Moscow, Russian Federation, 109189
 Tel: +7-495-626-5583 • 5585 Fax: +7-495-626-5568
- **Sri Lanka: The Japanese Teachers' Association of Sri Lanka**
 The Japanese Language Teachers' Association of Sri Lanka
 C/o Mrs. Nayomi Wijesekara, The Librarian, Embassy of Japan, 20, Gregory's Road, Colombo-07, Sri Lanka
 Tel: Liaison person: +94-77-6488700, President: +94- 071-4449478
 Fax: Embassy of Japan +94-11-2698629
- **Taiwan: 吳鳳科技大學應用日語系**
 Department of Applied Japanese, College of Tourism & Hospitality, WuFeng University,
 117, Sec 2, Chiankuo Rd, Minhsiung, Chiayi County 62153, Taiwan, R.O.C.
 Tel: +886-5-2267125 #61601
- **Thailand: เจแปนฟาว์เดชั่น กรุงเทพฯ** (<http://www.jfbkk.or.th/>)
 The Japan Foundation, Bangkok
 Serm Mit Tower, 10F, 159 Sukhumvit 21 (Asoke Road)
 Bangkok 10110, Thailand
 Tel: +66-2-260-8560/8564 Fax: +66-2-260-8565
- **Turkey: Türk Japon Vakfı** (<http://www.tjv.org.tr/>)
 The Turkish Japanese Foundation Culture Center
 Ferit Recai Ertugrul Cad, No.2 06450, Oran, Ankara, Turkey
 Tel: +90-312-491-1748 Fax: +90-312-491-1752

- **UK: The Japan Foundation, London** (<http://www.jpf.org.uk/>)
 The Japan Foundation, London
 Russell Square House, 10-12 Russell Square, London WC1B 5EH, United Kingdom
 Tel: +44-20-7436-6695 Fax: +44-20-7323-4888

- **Vietnam: Trung tâm Giao lưu Văn hóa Nhật Bản tại Việt Nam** (<http://www.jpf.org.vn/>)
 The Japan Foundation Center for Cultural Exchange in Vietnam
 No. 27 Quang Trung Street, Hoan Kiem District, Hanoi, Vietnam
 Tel: +84-4-3944-7419/7420 Fax: +84-4-3944-7418

- **Rest of the world:**
 Hakuho Scheme for a Global Children's Japanese Language Network Secretariat
 4-8-10 Akasaka, Minato-ku, Tokyo 107-8460, Japan
 Tel: 03-5414-0201 Fax: 03-5414-0695 E-mail: office@hgnet.jp

This program is implemented with the cooperation of the Japan Foundation, the Association of Japanese Language Teachers in Romania, the Japanese Teachers' Association of Sri Lanka, the Mongolia-Japan Center for Human Resources Development, the Turkish Japanese Foundation Culture Center, and WuFeng University.

Established as an incorporated foundation in 1970, Hakuho Foundation was recognized and commenced operating as a public interest incorporated foundation in April 2011.

To nurture rich human qualities in children, tomorrow's leaders, Hakuho Foundation supports child education, particularly the areas of language and culture, through such initiatives as the Hakuho Award for outstanding child educators, the Hakuho Research Grant for Child Education, the Hakuho Japanese Language Research Fellowship Program and the Hakuho Scheme for a Global Children's Japanese Language Network.

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HAKUHO FOUNDATION

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Tel: +81-(0)3-5570-5008 Fax: +81-(0)3-5570-5016
URL: <http://www.hakuhodo.co.jp/foundation/english/>